


MEETING MINUTES

WA State 911 Advisory Committee (AC) Meeting

 **Location:** Gaiser Hall, Clark College

 **Date:** 06/13/24

 **Time:** 1:15PM

I. CALL TO ORDER 0912

- a) Meeting called to order by Katy Myers, with no confirmation of quorum.

II. APPROVAL OF MINUTES FROM LAST MEETING 0912

- a) Due to a lack of quorum, this item will be moved to the next meeting agenda.

III. OLD BUSINESS 0912

- a) Certification Board Applications
 - i. Jason Fritz updated the group that a recruit committee has been created. The primary positions are filled, but the committee is looking for alternates for the positions of Director East Side, Director West Side, PST East Side, PST West Side.
 - ii. Jason expressed that there is more information to come regarding those interested and interview processes, and he will continue to update the group.
- b) 911 Strategic Plan
 - i. Katy Myers and Adam Wasserman explained that the Next Generation Strategic Plan and the AC Strategic Plan are due for renewal in 2025. The AC would like to use this as an opportunity to create a single, comprehensive plan that encompasses a core mission, vision, and focus.
 - 1. The goal is to have the plan adopted by July 2025.
 - ii. Katy and Adam expressed the need for interested individuals to participate in specific work groups, such as training, technology, etc.
 - 1. Additionally, the group will bring in an external consultant to facilitate the process.
 - iii. As the plan progresses, monthly updates will be presented.

IV. SECO Report 0919

- a) A moment of silence was held for the recent passing of Yakima telecommunicator, Derek Szabo.
- b) Adam Wasserman introduced Michelle Kohlmann, who will fill the administrative role within the AC.
- c) The first Peer Support Workshop has been held, and the second will be held towards the end of the summer.
 - i. The SECO's goal is to hold 1-2 workshops each year.
- d) ComTech and Rapid SOS have entered a strategic partnership. Because Comtech is the servicer of the ESInet, this may mean some additional technology will become available for PSAP use.

- e) World Cup Updates
 - i. Seattle will be hosting four teams and six games, with an expectation that there will be an additional 750,000 tourists in the area at the time of the games.
 - ii. 911 call volume is expected to increase, and the types of call will have a wider variation than usual due to the diversity of visitors.
 - iii. EMD is working with ComTech to support language differences and is exploring the use of AI to help with language barriers.

V. SUBCOMMITTEE PERSONNEL CHANGES 0928

- a) Due to a lack of quorum, this item will be moved to the next meeting agenda.

VI. SUBCOMMITTEE REPORTS 0928

- a) Operations
 - i. Kim Arrendondo explained that the Rapid SOS Strategic Partnership will be covered at the next meeting.
- b) Public Education
 - i. Brandy D’Intinosanto is not present, so the subcommittee’s update will be moved to the next meeting’s agenda.
- c) Policy
 - i. Dave Fuller stated that the subcommittee will be looking for a small subgroup to deal with equipment contracts; updates to follow.
- d) Training
 - i. Chris Law reported that the CTO workshop was well received at the forum.
 - ii. Chris also added that the subcommittee is still working on a workgroup for the Certification Board Training Syllabus.

VII. NEW BUSINESS 0931

- a) County Contracts Update
 - i. Katy Gilbert explained that County Contracts are due to Teresa Lewis by July 31, 2024, with no available extensions.
- b) Katy G. explained that FY24 contracts will be closing out, and Teresa has received FY25 applications, which are currently being processed.
 - i. Documents expected to be returned to applicants in the next 1-2 weeks so that they can be signed before the start of the new fiscal year.
- c) Century Link ILEC to CLEC Petition
 - i. Adam Wasserman summarized the Century Link efforts to shift from an ILEC to CLEC in select coverage areas, and the concerns surrounding citizen’s access to 911 if this happens.
 - ii. Several AC members expressed their concerns, and a discussion about proper next steps was conducted.
 - iii. Adam explained that SECO/EMD has put forth comments to the UTC and requested that attendees send him any information that they may have from their counties.

1. Individual PSAPs and communities are also encouraged to submit their own comments to the UTC before July 19, 2024.
 2. The UTC will decide regarding the matter by September 2, 2024.
- d) Upcoming Events
- i. After a brief review of upcoming events for 2024/2025, Katy Myers explained that she will be sending out a calendar of confirmed dates (attached below).

VIII. GOOD OF THE ORDER 1008

- a) Governmental Affairs Report
 - i. There is nothing new to report, and the topic will be revisited at the next meeting.
- b) WA APCO NENA Chapter Information
 - i. Jason Fritz explained that the chapter has been tapped to help with the 911 Strategic Plan.
 - ii. Jason summarized ideas for the Fall Forum, which is currently being planned for October 15-16, 2024.
 - iii. Jason also informed the group that an external vendor has been hired to assist in the development of the new website and advised the group to sign up for email updates.

IX. ADJOURNMENT 1012

ATTENDANCE

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|--------------------|-----------------------|
| - Katy Myers | - Dennis Laboy |
| - Jason Fritz | - Tina Bobbitt |
| - Tim McKern | - Jerry Jensen |
| - Ray Maycumber | - Terri Sebree |
| - TJ Nedrow | - Jaimie Green |
| - Vanessa Barnes | - Sofia Kohfield |
| - Sean Bennett | - Matt Stewart |
| - Teri Ohta | - Maria Jameson-Owens |
| - JoAnne Boggs | - Filiberto Ontiveros |
| - Mike Worden | - Brad Sweet |
| - Esther Click | - Steve West |
| - Ed Heffernan | - Dave Halloran |
| - Kim Arredondo | - Helen Rasmussen |
| - Robert Thurston | - Barbara Ayers |
| - Dave Fuller | - Donnie Nigg |
| - Jami Hoppen | - Wendy Hill |
| - Ben Breier | - Joannie Kuhlmeier |
| - Kim Lettrick | - Alysnn Everbeck |
| - Sheryl Brunk | - Wendy Berrett |
| - Mihkaela Overbay | - Erica McNamara |